

AGENDA
Hillsdale Community Library Board of Trustees
April 20, 2006
7:00pm
Meeting Room

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES OF LAST MEETING
- V. REPORTS
 - A. Circulation
 - B. Financial
 - C. Communications
 - D. Directors
- VI. OLD BUSINESS
 - A. Jefferson Township Proposal
- VII. NEW BUSINESS
 - A. Gelzer / Kerbawy Memorial Proposals
- VIII. VISITORS COMMENTS
- IX. ADJOURNMENT

Hillsdale Community Library

3/31/2006 @ 7:54am

Collection Statistics

Page 1

Range	Total Circs		Yearly Circs		Monthly Circs		Collection	
000-099	3108	(0.3%)	125	(0.2%)	25	(0.4%)	246	(0.6%)
100-199	7269	(0.7%)	294	(0.6%)	29	(0.4%)	399	(1.0%)
200-299	6045	(0.6%)	409	(0.8%)	49	(0.8%)	411	(1.0%)
300-399	20624	(2.2%)	1062	(2.1%)	166	(2.7%)	1553	(4.0%)
400-499	1297	(0.1%)	82	(0.1%)	3	(0.0%)	89	(0.2%)
500-599	6481	(0.7%)	260	(0.5%)	18	(0.2%)	464	(1.2%)
600-699	46350	(5.0%)	1718	(3.5%)	250	(4.1%)	2538	(6.6%)
700-799	22675	(2.4%)	1015	(2.0%)	122	(2.0%)	1285	(3.3%)
800-899	5980	(0.6%)	419	(0.8%)	41	(0.6%)	590	(1.5%)
900-999	22766	(2.4%)	1330	(2.7%)	155	(2.5%)	2335	(6.1%)
AC	72781	(7.8%)	3379	(6.9%)	349	(5.7%)	1403	(3.6%)
ANR	1548	(0.1%)	0	(0.0%)	0	(0.0%)	1	(0.0%)
B	169	(0.0%)	0	(0.0%)	0	(0.0%)	1	(0.0%)
CAM	5327	(0.5%)	0	(0.0%)	0	(0.0%)	0	(0.0%)
CDR	4537	(0.4%)	0	(0.0%)	0	(0.0%)	0	(0.0%)
COM	25	(0.0%)	2	(0.0%)	0	(0.0%)	8	(0.0%)
E	141783	(15.3%)	7828	(16.0%)	1256	(20.6%)	3853	(10.1%)
FIC	183582	(19.8%)	12129	(24.9%)	1388	(22.8%)	6084	(15.9%)
HR	20	(0.0%)	0	(0.0%)	0	(0.0%)	243	(0.6%)
ILL	14949	(1.6%)	663	(1.3%)	77	(1.2%)	147	(0.3%)
J	113963	(12.3%)	7294	(14.9%)	938	(15.4%)	6077	(15.9%)
JAC	6738	(0.7%)	261	(0.5%)	25	(0.4%)	123	(0.3%)
JB	5833	(0.6%)	290	(0.5%)	34	(0.5%)	411	(1.0%)
LP	28163	(3.0%)	1692	(3.4%)	217	(3.5%)	1200	(3.1%)
LPB	137	(0.0%)	0	(0.0%)	0	(0.0%)	3	(0.0%)
LPM	3282	(0.3%)	143	(0.2%)	9	(0.1%)	135	(0.3%)
LPW	5572	(0.6%)	150	(0.3%)	10	(0.1%)	317	(0.8%)
MAG	18150	(1.9%)	675	(1.3%)	43	(0.7%)	1548	(4.0%)
OTH	22670	(2.4%)	1257	(2.5%)	133	(2.1%)	306	(0.8%)
PB	28967	(3.1%)	2086	(4.2%)	260	(4.2%)	2084	(5.4%)
REF	196	(0.0%)	25	(0.0%)	7	(0.1%)	754	(1.9%)
TEM	2344	(0.2%)	177	(0.3%)	23	(0.3%)	21	(0.0%)
VC	13399	(1.4%)	737	(1.5%)	103	(1.6%)	788	(2.0%)
YA	42743	(4.6%)	3147	(6.4%)	343	(5.6%)	2644	(6.9%)
	859473		48649		6073		38061	

Note - Statistics for Dewey call number ranges do not include statistics for copies that have been weeded from the collection.

Hillsdale Community Library

3/31/2006 @ 7:57am

Patron Circulation Statistics

Page 1

Patron Type	Monthly		Yearly		Last Year		Total		Patrons
Cambria Township	345/	6%	2824/	6%	3039/	5%	42829/	6%	895
Donor	95/	2%	1024/	2%	1655/	3%	13881/	2%	43
Expired	2/	0%	5/	0%	7/	0%	65/	0%	6
Faculty	407/	7%	2378/	5%	2644/	5%	17453/	3%	15
Hillsdale City	3715/	64%	27804/	60%	32891/	58%	376091/	55%	6600
Hillsdale Township	489/	8%	4406/	9%	5196/	9%	74859/	11%	991
Interloan	60/	1%	431/	1%	320/	1%	7269/	1%	137
Jefferson Township	0/	0%	34/	0%	12/	0%	446/	0%	4
Library use	90/	2%	916/	2%	1071/	2%	9481/	1%	2
Lost and paid	1/	0%	93/	0%	21/	0%	512/	0%	1
Lost book	2/	0%	42/	0%	66/	0%	2027/	0%	1
Restircted from c+	0/	0%	80/	0%	520/	1%	35430/	5%	1041
Restricted C+ Lost	0/	0%	2/	0%	1/	0%	7407/	1%	211
Student	34/	1%	42/	0%	0/	0%	42/	0%	1
Subscription	603/	10%	6488/	14%	9031/	16%	101458/	15%	404
Total Statistics	5843		46569		56474		689250		10352

REVENUE/EXPENDITURE REPORT
MARCH 2006

Hillsdale City Offices

For the Period: 7/1/2005 to 3/31/2006	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 271 - LIBRARY FUND							
Revenues							
Dept: 000.000							
437.000 INDUSTRIAL FACILITIES TAX	7,500.00	7,500.00	4,642.05	30.33	0.00	2,857.95	61.9
569.000 STATE GRANT	6,000.00	6,000.00	8,563.86	0.00	0.00	-2,563.86	142.7
574.000 STATE REVENUE SHARING	8,105.00	8,105.00	0.00	0.00	0.00	8,105.00	0.0
587.000 CONT./LOCAL UNITS-CULTURE/REC.	17,800.00	17,800.00	0.00	0.00	0.00	17,800.00	0.0
588.000 SUBSCRIPTION CARD SALES	4,500.00	4,500.00	2,613.00	385.00	0.00	1,887.00	58.1
629.000 COPIES / DUPLICATING	2,500.00	2,500.00	1,865.30	252.10	0.00	634.70	74.6
656.000 PENAL FINES	52,000.00	52,000.00	1.60	0.00	0.00	51,998.40	0.0
657.000 BOOK FINES	3,500.00	3,500.00	2,673.00	357.00	0.00	827.00	76.4
658.000 ORDINANCE FINES	5,650.00	5,650.00	3,322.87	419.92	0.00	2,327.13	58.8
665.000 INTEREST	2,500.00	2,500.00	5,994.62	633.97	0.00	-3,494.62	239.8
667.000 RENTS	200.00	200.00	416.00	62.00	0.00	-216.00	208.0
667.271 RENTS - MEETING ROOMS	3,000.00	3,000.00	2,170.00	870.00	0.00	830.00	72.3
675.000 CONTRIBUTIONS AND DONATIONS	3,000.00	9,000.00	-6,531.44	0.00	0.00	15,531.44	-72.6
675.790 CONTR. & DONT. - BOOK CLUB	0.00	0.00	327.28	0.00	0.00	-327.28	0.0
675.792 CONTR. & DONT. - CHILD. LIBRARY	3,500.00	3,500.00	1,373.73	26.95	0.00	2,126.27	39.2
692.000 OTHER REVENUE	0.00	7,000.00	5,671.55	585.91	0.00	1,328.45	81.0
Dept: 000.000	258,055.00	271,055.00	141,939.56	4,928.99	0.00	129,115.44	52.4
Revenues	258,055.00	271,055.00	141,939.56	4,928.99	0.00	129,115.44	52.4
Expenditures							
Dept: 790.000 LIBRARY							
702.000 WAGES	114,700.00	114,700.00	80,030.37	8,864.87	0.00	34,669.63	69.8
704.000 SICK TIME PAY	960.00	960.00	1,159.08	0.00	0.00	-199.08	120.7
705.000 VACATION TIME PAY	4,755.00	4,755.00	2,759.29	278.36	0.00	1,995.71	58.0
706.000 PERSONAL TIME PAY	1,010.00	1,010.00	1,302.90	29.65	0.00	-292.90	129.0
707.000 LONGEVITY PAY	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00	100.0
710.000 HOLIDAY AND OTHER PAY	10,340.00	10,340.00	7,143.64	443.90	0.00	3,196.36	69.1
715.000 HEALTH AND LIFE INSURANCE	38,100.00	38,100.00	26,059.37	2,897.43	70.00	11,970.63	68.6
716.000 RETIREMENT	6,210.00	6,210.00	5,299.66	538.88	0.00	910.34	85.3
717.000 WORKERS' COMPENSATION	0.00	0.00	210.00	0.00	0.00	-210.00	0.0
718.000 UNEMPLOYMENT INSURANCE	400.00	400.00	400.00	0.00	0.00	0.00	100.0
720.000 EMPLOYER'S FICA	10,210.00	10,210.00	6,763.93	687.50	0.00	3,446.07	66.2
721.000 DISABILITY INSURANCE	370.00	370.00	336.96	42.12	168.48	-135.44	136.6
726.000 SUPPLIES	6,000.00	6,000.00	2,613.95	595.48	0.00	3,386.05	43.6
734.000 POSTAGE	500.00	500.00	64.74	0.00	0.00	435.26	12.9
750.000 PERIODICALS / MAGAZINES	1,200.00	1,200.00	1,521.42	0.00	0.00	-321.42	126.8
801.000 CONTRACTUAL SERVICES	12,500.00	12,500.00	10,190.68	1,200.85	128.90	2,180.42	82.6
810.000 DUES AND SUBSCRIPTIONS	200.00	200.00	270.00	0.00	0.00	-70.00	135.0
815.000 LIBRARY GRANT EXPENDITURES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
860.000 TRANSPORTATION AND MILEAGE	200.00	200.00	511.24	76.21	0.00	-311.24	255.6
861.000 TRAINING & SEMINARS	350.00	350.00	240.08	0.00	0.00	109.92	68.6
862.000 LODGING AND MEALS	150.00	150.00	54.22	0.00	0.00	95.78	36.1
905.000 PUBLISHING / NOTICES	400.00	400.00	124.50	0.00	0.00	275.50	31.1
920.000 UTILITIES	15,000.00	15,000.00	14,095.54	1,805.90	0.00	904.46	94.0
925.000 TELEPHONE	1,300.00	1,300.00	1,291.27	525.92	0.00	8.73	99.3
930.000 REPAIRS & MAINTENANCE	1,000.00	1,000.00	763.63	0.00	0.00	236.37	76.4
970.000 CAPITAL OUTLAY	0.00	6,000.00	1,954.36	0.00	0.00	4,045.64	32.6
982.000 BOOKS	16,000.00	16,000.00	8,570.20	1,261.14	835.70	6,594.10	58.8
982.001 BOOKS - FROM DONATION MONIES	0.00	0.00	254.62	0.00	367.11	-621.73	0.0
999.101 TRANSFER - GENERAL FUND	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
LIBRARY	248,555.00	254,555.00	177,685.65	19,248.21	1,570.19	75,299.16	70.4
Dept: 792.000 LIBRARY - CHILDREN'S AREA							
726.000 SUPPLIES	1,000.00	1,000.00	814.25	279.10	0.00	185.75	81.4
726.792 SUPPLIES-FROM DONATIONS	3,500.00	3,500.00	888.87	0.00	0.00	2,611.13	25.4
982.000 BOOKS	5,000.00	5,000.00	4,847.54	0.00	0.00	152.46	97.0
LIBRARY - CHILDREN'S AREA	9,500.00	9,500.00	6,550.66	279.10	0.00	2,949.34	69.0

REVENUE/EXPENDITURE REPORT
MARCH 2006

Hillsdale City Offices

For the Period: 7/1/2005 to 3/31/2006	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 271 - LIBRARY FUND							
Expenditures	258,055.00	264,055.00	184,236.31	19,527.31	1,570.19	78,248.50	70.4
Net Effect for LIBRARY FUND	0.00	7,000.00	-42,296.75	-14,598.32	1,570.19	50,866.94	-626.7
Change in Fund Balance:			0.00				
Fund: 274 - POLICE PUBLIC RELATIONS FUND							
Revenues							
Dept: 000.000							
675.000 - CONTRIBUTIONS AND DONATIONS	13,000.00	13,000.00	12,537.00	0.00	0.00	463.00	96.4
692.000 - OTHER REVENUE	500.00	500.00	755.00	475.00	0.00	-255.00	151.0
Dept: 000.000	13,500.00	13,500.00	13,292.00	475.00	0.00	208.00	98.5
Revenues	13,500.00	13,500.00	13,292.00	475.00	0.00	208.00	98.5
Expenditures							
Dept: 301.000 - POLICE DEPARTMENT							
726.000 - SUPPLIES	4,500.00	4,500.00	3,134.02	625.00	0.00	1,365.98	69.6
726.301 - DARE GOLF OUTING SUPPLIES	7,500.00	7,500.00	5,442.00	0.00	0.00	2,058.00	72.6
840.000 - DUES AND SUBSCRIPTIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
861.000 - TRAINING & SEMINARS	800.00	800.00	0.00	0.00	0.00	800.00	0.0
900.000 - PRINTING	100.00	100.00	0.00	0.00	0.00	100.00	0.0
POLICE DEPARTMENT	13,000.00	13,000.00	8,576.02	625.00	0.00	4,423.98	66.0
Expenditures	13,000.00	13,000.00	8,576.02	625.00	0.00	4,423.98	66.0
Net Effect for POLICE PUBLIC RELATIONS FUND	500.00	500.00	4,715.98	-150.00	0.00	-4,215.98	-943.2
Change in Fund Balance:			0.00				
Fund: 362 - BOND AND INTEREST REDEM. FUND							
Revenues							
Dept: 000.000							
699.101 - TRANSFERS IN - GENERAL FUND	78,000.00	78,000.00	78,000.00	0.00	0.00	0.00	100.0
699.471 - TRANSFER IN - LIBRARY IMPRVMT	91,300.00	91,300.00	46,000.00	0.00	0.00	45,300.00	50.4
Dept: 000.000	169,300.00	169,300.00	124,000.00	0.00	0.00	45,300.00	73.2
Revenues	169,300.00	169,300.00	124,000.00	0.00	0.00	45,300.00	73.2
Expenditures							
Dept: 900.000 - CAPITAL OUTLAY							
991.000 - DEBT SERVICE - PRINCIPAL	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	100.0
CAPITAL OUTLAY	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	100.0
Dept: 910.000 - DEBT SERVICE INDUSTRIAL PARK #							
991.000 - DEBT SERVICE - PRINCIPAL	28,000.00	28,000.00	28,000.00	0.00	0.00	0.00	100.0
DEBT SERVICE INDUSTRIAL PARK #	28,000.00	28,000.00	28,000.00	0.00	0.00	0.00	100.0
Dept: 915.000 - DEBT SERVICE LIBRARY EXPNSN							
991.000 - DEBT SERVICE - PRINCIPAL	70,000.00	70,000.00	35,000.00	0.00	0.00	35,000.00	50.0
995.000 - DEBT SERVICE - INTEREST	21,300.00	21,300.00	10,998.75	0.00	0.00	10,301.25	51.6
DEBT SERVICE LIBRARY EXPNSN	91,300.00	91,300.00	45,998.75	0.00	0.00	45,301.25	50.4
Expenditures	169,300.00	169,300.00	123,998.75	0.00	0.00	45,301.25	73.2
Net Effect for BOND AND INTEREST REDEM. FUND	0.00	0.00	1.25	0.00	0.00	-1.25	0.0
Change in Fund Balance:			0.00				

HillsdaleCommunityLibrary



Home | [About Us](#) | [Library Catalog](#) | [Collections](#)
[Programs](#) | [Services](#) | [Contact Us](#) | [News](#)

April 2006 Public Access

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						01 Hillsdale Art Guild Show
02 (Week 14) Library Closed	03 6:30pm» Kid's Night	04	05	06	07 Stock's Park Silent Auction 10:30am» Preschool Story Time 1pm» Preschool Story Time	08 Stock's Park Silent Auction
09 (Week 15) Stock's Park Silent Auction Library Closed	10 6:30pm» Kid's Night	11	12 7:30pm» Hillsdale County Democrats	13	14 Library Closed at Noon for Good Friday	15
16 (Week 16) Library Closed	17 6:30pm» Kid's Night	18 9:30am» Avon Products Demonstration	19	20 7pm» Library Board Meeting	21 10:30am» Preschool Story Time 1pm» Preschool Story Time	22 9am» Ink & Roll
23 (Week 17) Library Closed	24 6:30pm» Kid's Night	25 5pm» Ink & Roll	26	27 MRC Book Sale	28 MRC Book Sale 10:30am» Preschool Story Time 1pm» Preschool Story Time	29 MRC Book Sale
30 (Week 18) Library Closed						